



39 YEARS

2024 Non-Food Vendor & Sponsor Application

Friday & Saturday June 14th - 15th

Vendor Setup

Friday June 14th (Security provided Friday night)	3:00 pm - 8:00 pm
Saturday June 15th	5:00 am - 7:00 am
Breakdown June 15th	4:00 pm

Saturday June 15th Events

'79 & Older Show 'n Shine	11:00 am - 4:00 pm
'80 & Newer Show 'n Shine	11:00 am - 4:00 pm
Judging Events	11:00 am - 4:00 pm

Price \$200 (\$250 after May 31st)

Dear Medford Cruise Non-Food Vendors:

Welcome to the Medford Cruise 39th Anniversary edition. Many of you are old hands at the Cruise, and some of you are going to be joining us for the first time. The Cruise has become a major event in Medford, and like all successful events logistics and safety must become a priority. Please take a minute to read the following:

The **DEADLINE** for applying for Vendor space is **May 31st, 2024**, after which the Non-Food Vendor rent will increase from \$200 to \$250. The application forms include this page, and the next two pages. They must be completed and **ALL THREE PAGES** returned, with payment, postdated by May 31st, 2024 to: **Medford Cruise Assn., P.O. Box 629, Medford, OR, 97501.**

VEHICLES that are not a part of your approved display are to be removed from the park by 10:00 am on Saturday. Vehicles that are part of our display must remain in the park from 11:00 am until 4:00 pm Saturday.

TEARDOWN will begin at 4:00 pm on Saturday, June 15th. For the safety of our guests and vehicle owners, we must enforce all setup and tear down times. **NO EXCEPTIONS!** Violators of these rules will be stopped and could be barred from future events.

Most of you already know and follow these deadlines and restrictions. For new Vendors, and those of you who have been a little lax in getting set up and going back and forth with your vehicles, please be considerate of others, and realize that we must enforce these rules so everyone can have a successful show.

If you have any questions, please don't hesitate to email us at vendors@medfordcruise.org and we will call you back at our earliest convenience. You can also email us at: information@medfordcruise.org, or visit the website at medfordcruise.org.

Sincerely,

Medford Cruise Board of Directors

VENDOR TERMS AND CONDITIONS

The following terms and conditions define the agreement between you as a VENDOR and Medford Cruise Association, as SHOW MANAGEMENT. Participating in the Cruise is contingent upon agreeing to, as well as adhering to these rules.

1. LAWS, RULES AND REGULATIONS: All laws, ordinances and regulations pertaining to health and public safety shall be strictly obeyed. Vendor agrees to obtain any and all licenses and permits required to operate. Note: A separate business license is NOT required for Vendors operating at Medford Cruise events.

2. Insurance: Each Vendor must provide at the time of application a CERTIFICATE OF INSURANCE naming Medford Cruise as additionally insured. Vendors must have automobile insurance and provide the information on the ACORD Form along with the liability insurance. Medford Cruise, Inc. dba Medford Cruise Association, P.O. Box 629, Medford, OR 97501

AUTOMOBILE LIABILITY INSURANCE: Comprehensive Automobile Liability form to include all owned, non-owned and hired automobiles WORKERS' COMPENSATION Statutory. Coverage to be provided for all contractors' and subcontractors' employees. Coverage to be elected and provided to owners/partners. All the insurance requirements can be listed on the ACORD Insurance Form sent to us by the insurance companies.

3. BOOTH STAFFING: Vendor agrees that the booth under contract will be open and adequately staffed during the following hours: Saturday, June 15th, 10:00 am to 4:00 pm. Tear-down will not commence until 4:00 pm June 15th. In the event that a Vendor has not arrived and set up by 7:00 am on Saturday, June 15th, the Vendor will be considered a No-Show. No-Show Vendors will not be invited to return. In the event of a No-Show, Show Management will retain all funds and no refund will be made.

4. BOOTH CONTENT: All booth contents shall be listed by Vendor and the list submitted for approval by Show Management. Show Management shall review the content and character of all exhibits and reserves the right to prohibit or expel any merchandise or Vendors found to be inappropriate. NO BANKING SERVICES, TIRES, WHEELS, OR TIRES AND WHEELS WILL BE ADVERTISED OR OFFERED FOR SALE IN THE PARK EXCEPT BY THE SHOWS LEAD SPONSOR.

5. SPACE RENTAL: Space is allocated to serve the needs of each Vendor. Show Management will designate a space or booth area in conformity with the overall plan for the show. Show Management reserves the right to relocate a Vendor do to unforeseen changes in the show plan.

6. SECURITY: Show Management will provide Security. Show Management shall not be liable for theft or breakage. Vendor agrees to not hold Show Management responsible for loss, theft, fire, destruction, or damage in any manner to Vendor's property. Vendor further agrees to indemnify, defend, and hold Show Management harmless from damage due to any injury to person or property caused by negligence of Vendor or Vendor's employee.

7. BOOTH SPACE SHARING: Subletting or donation of space partially or in its entirety is not allowed without specific written consent from Show Management.

8. VEHICLES: Only vehicles that are part of your display or vehicles that are entered in the Cruise and parked with other entrants are allowed in the park after 11:00 am on Saturday June 15th.

9. CANCELLATION: Cancellation by Vendor must be received in writing at least one week prior to Thursday, June 13th (by June 6th). No refunds will be made if cancellation is received after this date. In the event of cancellation or interruption of the show due to any cause that, in Show Management's opinion, makes it impossible to conduct or continue the show, Vendor contracts will terminate and Vendor will waive any claim for damages. Unused rents will be applied to the next show or refunded at Show Management's discretion.

10. RELEASE AND HOLD HARMLESS: This request to reserve and use Vendor space constitutes an express contractual agreement between Vendor and Medford Cruise Association as Show Management and it is understood and agreed that by signing this agreement I fully release and hold harmless both Medford Cruise Association and its agents and employees from any and all liability for all claims of every nature and kind whatsoever, including death, personal injury, loss, theft, or damage to personal property, unless caused by Medford Cruise Association's negligence or misconduct, or the negligence or misconduct of its agents or employees.

11. Show Management reserves the right to decline acceptance of any application for any reason. Vendors will be notified in writing of acceptance or given a reason for non-acceptance by June 8th, 2024.



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Business Name: _____

Your Name: _____

Mailing Address: _____

Contact Phone Number: (_____) _____

Email Address: _____

Booth/Display Description: (List items for sale)

Describe the Layout: (Approx Square Feet, vehicles, tents etc)

Please Note: Power Will Not Be Provided

Size: Length: _____ **Width:** _____

I certify that I have read and agree to the Rules on Page 1 of 3, the Terms and Conditions on Page 2 of 3, and that the statements on Page 3 of 3 are true to the best of my knowledge.

Signature of Person Responsible _____ **Date** ____ / ____ / ____

Checklist for submitting this application:

1. Print, complete, sign, and date the three pages of this contract
2. Attach the Certificate of Insurance
3. Include \$200.00 for Non-Food Vendor rent and be postmarked by May 31, 2024 or \$250.00 if the entry will reach us after May 31, 2024.
4. Please send to:

Medford Cruise Association
PO Box 629 Medford, OR 97501